

Leigh K. Rawls

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DOB: March 7, 1990

OBJECTIVE:

Seeking job as On-Set Production Assistant / On-Set Intern for *Iron Man 3* Production.

SUMMARY OF QUALIFICATIONS:

- Experience working on and observing professional sets and set etiquette
- Experience working with Union and Non-Union Actors
- Experience working on set with 35mm, 18mm, 16mm film; digital 35mm adaptor, RED camera; Canon D series
- Proficient with Final Cut Pro, Microsoft Office Programs, Mac Programs, and Adobe Programs
- Extremely organized and proficient with organizational equipment/computer programs
- Follows directions precisely; willing to work long hours and help wherever needed
- Displays strong dependability, enthusiasm, optimism, and cheerfulness with a very professional attitude
- Multitalented in Visual Arts (Painting, Drawing, Construction, Hand Sewing, Graphic Design)
- Clean Driving Record (can provide transportation and has hauling capabilities with pick-up truck)
- Willing to travel or relocate as needed

FILM EXPERIENCE (PROFESSIONAL/UNION):

CRAFT SERVICES

A Smile As Big As The Moon (2012) – Head of Craft Services (Huntsville, AL)

Hallmark: Hall of Fame & McGee Street Productions / Executive Producers: Dan Paulson & Brent Shields

FILM EXPERIENCE (INDEPENDENT):

PRODUCTION DEPARTMENT

“North American Hand-Made Bicycle Show 2010” Documentary – Unit Production Manager. (Richmond, VA)

NAHBS Production, 2010. / Executive Producer: Martin Chaseling Renwick & Paul Skilbeck

PRODUCTION DESIGNER / ART DEPARTMENT

Samsara (2011) – Art Director & Technical Collaborator (Richmond, VA)

Richmond 48 Hour Film Festival 2011 / Executive Producer: Jasce Burrow, Team Cold World

FILM EXPERIENCE (STUDENT):

PRODUCER / DIRECTOR

The Bind (2011) – Co-Producer (Richmond, VA)

VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

River City Blue – “Radio Tower” (2009) – 1st Assistant Director (Richmond, VA)

VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Laila (2011) – Production Designer

VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza (Richmond, VA)

...*But Daddy Loves Momma (2010)* – Hair/Make-Up Assistant & Set Dresser (Richmond, VA)

VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

River City Blue – “Much Ado About Pie” (2009) – 1st Assistant Production Designer (Richmond, VA)

VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

PRODUCTION DEPARTMENT

The First Stone (2011) – Transportation Coordinator (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

My Fourth Wife Drove Me To The Fifth (2010) – Locations Manager & Transportation Assistant (Richmond & VA Beach, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Xanadu Undone (2010) – Script Supervisor (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

...But Daddy Loves Momma (2010) – Locations Manager (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Small Steps (2010) – Production Assistant (On Set) (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Pomegranate (2010) – Production Assistant (On Set) (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

River City Blue – “Common Ground” (2009) – Production Assistant (On Set) (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

River City Blue – “Mafioso” (2009) – Production Assistant (On Set) (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

River City Blue – “Klepto” (2009) – Production Assistant (On Set) (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

CAMERA DEPARTMENT

The First Stone (2011) – Still Photographer (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Vitals (2011) – Still Photographer (Richmond, VA)
VCU Arts Kinetic Imaging / Executive Producer: Kevin Gallagher

Small Steps (2010) – Still Photographer (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Pomegranate (2010) – Still Photographer (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

EDITING / POST-PRODUCTION

The Bind (2011) – Press Kit (see www.leighrawls.com for a copy)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

The First Stone (2011) – Press Kit (see www.leighrawls.com for a copy)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

My Fourth Wife Drove Me To The Fifth (2010) – Press Kit (see www.leighrawls.com for a copy)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

Pomegranate (2010) – Co-Editor (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

LIGHTING / GRIP

Vitals (2011) – Key Grip & Assistant Lighting Designer (Richmond, VA)
VCU Arts Kinetic Imaging / Executive Producer: Kevin Gallagher

CASTING

My Father, The Dagger (2011) – Casting Assistant (Casting Dir.: Anne Chapman CSA – Richmond, VA)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

Trigg County (2011) – Casting Assistant (Casting Dir.: Anne Chapman CSA – Richmond, VA)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

Laila (2011) – Casting Assistant (Casting Dir.: Anne Chapman CSA – Richmond, VA)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

A Promise (2011) – Casting Assistant & On Set Actors' Assistant (Casting Dir.: Anne Chapman CSA – Richmond, VA)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

CRAFT SERVICES

My Father, The Dagger (2011) – Craft Services Assistant (Richmond, VA)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

Trigg County (2011) – Head of Craft Services (Richmond, VA)
VCU Arts Cinema / Executive Producers: Kirk Kjeldsen & Dr. Rob Tregenza

The First Stone (2011) – Craft Services Assistant (Richmond, VA)
VCU Arts Cinema / Executive Producer: Dr. Rob Tregenza

ON-SCREEN EXPERIENCE:

<i>Vitals</i> (2011)	VCU Kinetic Imaging	EXTRA
<i>Xanadu Undone</i> (2010)	VCU Cinema	EXTRA
<i>...But Daddy Loves Momma</i> (2010)	VCU Cinema	EXTRA
<i>River City Blue</i> (2009)	VCU Cinema	EXTRA
<i>Big Fish</i> (2004)	Dir. Tim Burton	EXTRA

AWARDS:

Film Selected for Best of Richmond Showing (Top 10)

Samsara (Short Film)
Richmond 48 Hour Film Festival 2011

1st Place Film Poster Design

Poster for *The Bind* Production
VCU Arts Cinema 2011 Press Release Competition

1st and 2nd Place Photo (Category: Actor Photos)

Photos Taken During *Small Steps* Production
VCU Arts Cinema 2010 Production Photo Competition

1st Place Press Kit

Press Kit for *The First Stone* Production
VCU Arts Cinema 2011 Press Release Competition

REFERENCES:

Katie Segovis

Worked as a Production Assistant on *Smile as Big as the Moon* (2012)
Currently working as Producer's Assistant for *The Conjuring* (2013) at EUE/Screen Gems Studios in Wilmington, NC
Contact: (845) 401-5247

More References Available Upon Request

EDUCATION:

Undergraduate: Virginia Commonwealth University (VCU) in Richmond, VA

Major: Cinema (Filmmaking)

Minor: General Business

Current GPA: 3.4 out of 4.0

Awards: First recipient of the Charles A. Harris Scholarship for Cinema; Dean's List; *Cum Laude*

High School: Advanced Diploma with Honors from L.A.M.P. Magnet High School in Montgomery, AL

OTHER SKILLS:

Red Cross Certified Life Guard and General First Aid

Experienced Western Horseback Rider

Freestyle 4 Competitive Figure Skater (7 years of instruction & competitive experience); Experience with ISI & USFS

Experienced Rock Climber, Backpacker, and Hiker (have most of own equipment)

Six years Experience of Working with Children (infant – 15-years-old)

Experienced in Stage Combat

Experienced in Technical Theatre for the Stage (3 years)

French Speaker: Novice

German Speaker: Novice

Hobbies: Interior Design; Photography, World Travel, Dessert & Pastry Arts, Graphic Design